



# FREE Income Tax Preparation



[www.jccap.org](http://www.jccap.org)

## **Individuals who earn \$58,000 or less may qualify for the Volunteer Income Tax Assistance (VITA) Program.**

Please bring these items to the VITA site when you have your tax return prepared:

- Proof of identification (photo ID)
- Social Security Cards for you, your spouse, and dependents, or a Social Security Number verification letter issued by the Social Security Administration
- Birth dates for you, your spouse, and dependents claimed on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R) from all employers
- Interest and dividend statements (Form 1099)
- A copy of last year's federal and state returns, if available
- Proof of bank account routing numbers and account numbers for Direct Deposit, such as a blank check (deposit slip is NOT recommended)
- Total paid for daycare and the daycare provider's tax identification number the provider's Social Security Number or the provider's business Employer Identification Number
- Tuition Statements (1099-T) and Student Loan Interest Statements (1098-E)
- Form 1095 A, Affordable Health Care Statement (If you purchased health insurance from the Marketplace) or 1095 B or C Health Care Statement from your employer
- Letter 6419 providing the amount of Child Tax Credit payments disbursed in 2021
- Letter 6475 containing the total amount of the third Economic Impact Payment and any Plus-Up Payments received

**To file a married, joint tax return electronically, both individuals on the return must be present to sign.**

**Community Action  
Clarion  
Community Action  
Punxsutawney**

**814-226-4785 x 107**

**Brockwayville Depot - Brockway  
The Heritage House - Brookville  
The Foundry - Reynoldsville**

**814-849-3096**

Feeling the  
pain of  
completing  
your 2021  
Income  
Taxes?

Community  
Action, Inc.  
offers  
**FREE**  
income tax  
preparation.

**Call to  
schedule an  
appointment!**



**AmeriCorps  
Seniors**

# FREE INCOME TAX PREPARATION!

**\*\*Tax Preparation begins in February!\*\***

## We Will Prepare

- Wages, salaries, etc. (Form W-2)
- Interest Income (Form 1099-INT)
- Dividends Received (Form 1099-DIV)
- State Tax Refunds (Form 1099-G)
- Unemployment Benefits (Form 1099-G)
- IRA Distributions (Form 1099-R)
- Pension Income (Form 1099-R, RRB-1099, CSA -1099)
- Social Security Benefits (SSA-1099)
- Simple Capital Gain/Loss (Form 1099-B)
- Self-employment Income (Form 1099-MISC) *limited*
- Gambling Winnings (Form W-2G)
- Cancellation of Debt (Form 1099-C) *limited*
- Health Savings Accounts (Form 1099-SA) *limited*
- Itemized Deductions *limited*
- Education Credits (Form 1098-T)
- Child Tax Credit
- Earned Income Credit

## We Will Not Prepare

- Schedule C with losses
- Complicated & Advanced Schedule D (capital gains and losses)
- Form SS-5 (request for Social Security Number)
- Form 8606 (non-deductible IRA)
- Form 8615 (minor's investment income)
- Form SS-8 (determination of worker status or purposes of federal employment taxes and income tax withholding)
- Rental Income

Please see a  
professional preparer  
for assistance with  
complicated returns.

**CALL TODAY**

**BY APPOINTMENT ONLY!**

For an appointment in:  
Clarion or Punxsutawney  
**814-226-4785, ext. 107**

For an appointment in:  
Brockway, Brookville, or Reynoldsville  
**814-849-3096**

Please leave a clear, detailed message. Your call  
will be returned in the order it was received.

**Please only leave one message!**

## MONDAY

### Clarion Community Action

30 A S Sheridan Road  
Clarion, PA 16214

### The Heritage House

4 Sylvania Street  
Brookville, PA 15825

## TUESDAY

### Punxsutawney Community Action

105 Grace Way  
Punxsutawney, PA 15767

### The Foundry

45 W Main Street  
Reynoldsville, PA 15851

## WEDNESDAY

### Clarion Community Action

30 A S Sheridan Road  
Clarion, PA 16214

## THURSDAY

### Brockwayville Depot

425 Alexander Street  
Brockway, PA 15824

IRS VITA/TCE return preparation sites are operated by certified volunteers. Site operating hours and services offered may be limited. In addition, by law, some sites provide priority services to seniors. Please be advised that you may not be immediately served. Your patience and understanding is appreciated.